

GI Lab Skills			
Page 1 of 20			
Name:		Employee ID #:	
Unit:		Title:	
Due Date:	New hire: prior to end of unit orientation period: ____/____/____.		
	Current Staff:		
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Skill/Learning Not all skills are applicable to all Nursing areas – if not applicable mark as N/A	Completed Online Module	Date Completed (or N/A)	Verifier Initials
24 Hour pH Study Skills Checklist #DAHS-NSC24HPHS14			
Adult Respiratory Assessment Skills Checklist #DAHS-NSCARA14			
Argon Plasma Coagulation Skills Checklist #DAHS-NSCAPC15			
BAARX Set Up and Assist Skills Checklist #DAHS-NGNBAARX16			
Basic Dysrhythmia Detection and Treatment Skills Checklist #DAHS-NSCBDDT15 OR: ECG Challenge Test #DAHS-NGNECG-TEST (or complete an ECG Interpretation class)			
Biopsies During Endoscopy Skills Checklist #DAHS-NSCBDE15			
Bi-PAP Skills Checklist #DAHS-NSCBP14			
Blood Draws Skills Checklist #DAHS-NSCBD14			
Bravo pH Set Up Skills Checklist #DAHS-NGNBRAVO16			
Capsule Endoscopy Skills Checklist #DAHS-NSCCE14			
Cardiac Pain Assessment & Management Skills Checklist #DAHS-NSCCPAM14			
Cervical Collar Skills Checklist #DAHS-NSCCC14			
Chest Tube Skills #DAHS-NSCCT13: Performs per policy 17002 Chest Tube Management			
Clip Fixing Device Skills Checklist #DAHS-NSCCFD15			
CRE Balloon Skills Checklist #DAHS-NSCCREB15			
Cryotherapy Ablation System Skills Checklist #DAHS-NSCCAS15			
Cytology Specimens During Endoscopy Skills Checklist #DAHS-NSCCSDE15			

GI Lab Care Skills

Page 2 of 20

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Dilatation During Endoscopy Skills Checklist #DAHS-NSCDDE15			
Double Balloon Set-Up Skills Checklist #DAHS-NSCDBSU15			
Endoscopic Mucosal Resection Skills Checklist #DAHS-NSCEMR15			
Electro-Surgical Unit Skills Checklist #DAHS-NSCESU14			
Endoscopic Variceal Ligation (EVL) Banding Skills Checklist #DAHS-NSCEVLB15			
End-tidal carbon dioxide monitoring Skills Checklist #DAHS-NSCETCDM15 (<i>Elsevier skills for reference only and may not be listed in Policy</i>)			
Flexible Endoscope Reprocessing Skills Checklist #DAHS-NSCFER14			
Foreign Body Removal Set Up Skills Checklist #DAHS-NSCFBRSU15			
Gastrostomy Tube Skills Checklist #DAHS-NSCGT14			
Guardus Overtube Skills Checklist #DAHS-NSCGO15			
Heater Probe Skills Checklist #DAHS-NSCHP15			
Hemorrhoid Banding Skills Checklist #DAHS-NSCHB15			
Lower Endoscopy Skills Checklist #DAHS-NSCLE14			
Malignant Hyperthermia Patient Management in the Operating Room online Module Only #DAHS-NACMHPMOR16			
Nortech Autolith Skills Checklist #DAHS-NSCNA15			
Obtaining a 12-Lead ECG Skills Checklist #DAHS-NSCOLE14			

GI Lab Care Skills

Page 3 of 20

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PEG Tube Placement; Set-up and Assist Skills Checklist #DAHS-NSCPEGTPSUA14			
Polypectomy Skills Checklist #DAHS-NSCP15			
Respiratory Emergencies and Equipment Skills Checklist #DAHS-NSCREE14			
Sclerotherapy Skills Checklist #DAHS-NSCSSTX15			
Single Balloon Setup Skills Checklist #DAHS-NSCSBSU15			
Spyglass Set Up Skills Checklist #DAHS-NSCSGSU15			
Temporal Scanner Skills Checklist #DAHS-NSCTS17			
Tracheostomy Care Skills Checklist #DAHS-NSCTC15: Performs per UC Davis Health Policy 17003, Airway Management for Adult Patients			
Upper Endoscopy: Set-up and Assist Skills Checklist #DAHS-NSCUESUA14			

GI Lab Care Skills

Page 4 of 20

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SIGNATURE PAGE:

Signature and Printed Name of Verifier (preceptor or other verified personnel) who have initialed on this form:

Initial:	Print Name:	Signature:

PRECEPTEE STATEMENT AND SIGNATURE:

I have read and understand the appropriate UC Davis Health Policies and Procedures and/or equipment operations manual, I have demonstrated the ability to perform the verified skills as noted, and I have the knowledge of the resources available to answer questions.

Printed Name	Signature
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GI Lab Care Skills

Page 5 of 20

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24 Hour pH Study Skills Checklist #DAHS-NSC24HPHS14

References:

1. UCDH Patient Care Procedure – 24-Hour pH Probe Monitoring.
2. EndoNurse website article on pH probestudies.
3. UPMC Patient Information Brochure.

Verbalize purpose of 24-hour pH probe study.		
Name 2 intermittent symptoms that could relate to problems with contraction of the esophagus.		
Name 2 pieces of equipment needed for procedure.		
What should the patient drink to check placement of the tip of the probe?		
How long after placement should the patient return to clinic for removal?		

Adult Respiratory Assessment Skills Checklist #DAHS-NSCARA14

References:

Note type of oxygen delivery system, method of airway management and/or mode of ventilation.		
Make general observation of patient's overall status.		
Observe for rate, depth, pattern, symmetry, and effort of respirations. Observe for use of accessory muscles.		
Observe for color and pallor of skin and mucous membranes.		
Observe for color, quantity, odor and consistency of secretions.		
Observe position of trachea.		
Auscultate in an orderly manner all lung fields and describe lung sounds appropriately.		
Palpate neck, chest, and shoulders to assess for the presence of subcutaneous air.		
Monitor and document oxygen saturations and End Tidal CO2 levels when appropriate.		
Describe/demonstrate method for contacting respiratory therapy.		
Have available in the patient's room, and know how to use, necessary respiratory equipment.		
Locate/describe emergency respiratory equipment.		
Document all pertinent information in the appropriate locations.		

Argon Plasma Coagulation Skills Checklist #DAHS-NSCAPC15

References:

1. GI Endoscopy Unit Policy and Procedure [10](#), Argon Plasma Coagulation Therapy
See GI Endoscopy Unit Policy Argon Plasma Coagulation [10](#)

GI Lab Care Skills

Page 6 of 20

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Argon Plasma Coagulation Skills Checklist #DAHS-NSCAPC15 (Continued)

Proper set-up of ERBE APC 300 included probe and grounding pad.		
Verbalizes understanding of proper placement of grounding pad and places it on site. Document site.		
Verify correct settings on ERBE APC for procedure being done. Ensures probe is purged and fires properly.		
Document site and settings on EMR and number of sites treated.		
Ensure proper cleaning of probe and equipment. Check skin after removal of grounding pad		

BARRX set up and assist Skills Checklist #DAHS-NGNBAARX16

References:		
1. GI Endoscopy Unit Policy and Procedure 220 : BARRX Medical Ablation System		
See GI Endoscopy Unit Policy and Procedure BARRX Medical Ablation System ID 220 Vendor in-service		
Gather equipment needed for procedure. Identify different types of ablation catheters and their use.		
List complications and interventions for this procedure.		
Demonstrate the use of pre-ablation medication flush if needed.		
Document on ablation sheet if 360 used for procedure.		
Document on EMR.		

Basic Dysrhythmia Detection and Treatment Skills Checklist #DAHS-NSCBDDT15

References:		
1. Cardiovascular Nursing Practice, Jacobson, C. et. al., CNEA, 2007.		
2. Elsevier Skills for review: Cardiac Monitor Setup and Lead Placement		
<ul style="list-style-type: none"> Elsevier Nursing Consult - Clinical Updates CE: Differentiating Dysrhythmias Part 1: Recognizing and Treating Atrial Dysrhythmias 		

Successful completion of CPPN EKG Interpretation Course OR [ECG Challenge Test #DAHS-NGNECG-TEST](#) may be in place of this skill checklist. This skill does not replace completing the EKG Interpretation Course.

Describe the electrical conduction system of the heart.		
Explain the waves and intervals of the normal EKG and their significance.		
Identify sinus dysrhythmia and discuss the causes/treatments.		
Identify atrial dysrhythmia and discuss the causes/treatments.		
Identify junctional dysrhythmia and discuss the causes/treatments.		
Identify supraventricular dysrhythmias and discuss the causes/treatments.		
Identify ventricular dysrhythmias and discuss the causes/treatment.		

GI Lab Care Skills

Page 7 of 20

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Basic Dysrhythmia Detection and Treatment Skills Checklist #DAHS-NSCBDDT15 (Continued)

Identify Torsade de pointes and discuss the causes/treatments.		
Identify life-threatening dysrhythmias and discuss the causes/treatments.		
Identify heart blocks and discuss the causes/treatments.		

Biopsies During Endoscopy Skills Checklist #DAHS-NSCBDE15

References:

See GI Endoscopy Unit Structure Standards 20 Biopsies During Endoscopy		
Locate and identify the various biopsy forceps		
Locate and identify the appropriate biopsy forceps for the procedure.		
Demonstrate the handling of the forceps to obtain a specimen.		
List possible complications of the procedure and nursing interventions.		
Document appropriate information on EMR.		

Bi-PAP Skills Checklist #DAHS-NSCBP14

References:

Describe BiPAP.		
Identify the most common indications for BiPAP use.		
State contraindications for BiPAP use.		
State patient characteristics for successful use of BiPAP.		
Monitor the patient and assess for possible complications.		
Identify criteria to discontinue BiPAP.		
Identify the most common reasons for alarms.		
Document all necessary information.		

GI Lab Care Skills

Page 8 of 20

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Blood Draws Skills Checklist #DAHS-NSCBD14

References:

1. UC Davis Health Policy [13027](#): Blood Draw from Central Venous Catheters
2. UC Davis Health Policy [13029](#): Venipuncture Verification and Blood
3. NCCLS (CLSI) clinical laboratory guideline
4. UCDHS Laboratory Users Guide

State the importance of correct serum lab specimen collection.		
Select appropriate blood specimen tubes, obtain correct labels.		
Choose method of blood draw: venipuncture, arterial puncture, central or arterial line draw.		
Verify identity of patient.		
Explain the procedure to the patient.		
Obtain specimen per policy. Observe standard precautions and use appropriate safety devices.		
Handle specimen appropriately.		
Compare lab results to normal values and the patient's previous results.		
Documentation on electronic record flowsheet.		

Bravo pH Probe Placement #DAHS-NGNBRAVO16

References:

1. GI Endoscopy Unit Policy and Procedure [240](#): Bravo pH Probe Placement

See GI Endoscopy Unit Policy and Procedure 240 : Bravo pH Probe Placement, SGNA Guidelines, Vendor in-service		
Set up room for procedure. Gather supplies for Bravo placement: Bravo machine, capsule, pH solutions, glass tubes and holder recorder and diary sheets.		
Demonstrate ability to teach patient/family proper charting on diary. Pre-and post-instructions.		
Demonstrate appropriate monitoring and safe administration of medications during the procedure.		
Document on EMR and patient's instruction sheet.		

Capsule Endoscopy Skills Checklist #DAHS-NSCCE14

References:

1. GI Endoscopy Unit Policy and Procedure [191](#): Pediatric GI - CapsuleEndoscopy
2. Given Imaging PillCam UserManual
3. JAAPA website article on CapsuleEndoscopy

Verbalize purpose of Capsule Endoscopy.		
Name 2 contraindications to Capsule Endoscopy.		

GI Lab Care Skills

Page 9 of 20

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Capsule Endoscopy Skills Checklist #DAHS-NSCCE14 (Continued)

Name 2 pieces of equipment needed for procedure.		
Verbalize post-ingestion instructions.		
What should pt. avoid until capsule is positively identified as being eliminated?		

Cardiac Pain Assessment & Management Skills Checklist #DAHS-NSCCPAM14

References:		
1. Advanced Cardiac Life Support (ACLS) Provider Manual, 2010 Edition		
2. Frishman, William H., & Sica, Domenic A., Cardiovascular Pharmacotherapeutics. 3rd Edition, Cardiotext Publishing, May, 2011.		
3. Davis, L. 2004. Cardiovascular Nursing Secrets. Elsevier.		
4. JCAHO Core Measures 2011		
5. UC Davis Health Standardized Procedure II-22 : Nursing Intervention in the Event of Certain Medical Emergencies in Adult Patients		
Assess the chest pain to determine if it is cardiac ischemic in origin. Utilize the 0-10 pain scale and the PQRST scale.		
Diagnostics and Interventions: <ul style="list-style-type: none"> • Place patient on cardiac, pulse oximetry and automatic BP monitor. • Obtain/review 12-lead ECG during chest pain episode. • Assess for signs of hypoxemia; administer oxygen therapy as indicated. Establish IV and draw and review cardiac labs. 		
Administer medications as MD ordered: Nitroglycerin sublingual or spray; IV Nitroglycerin infusion; Morphine Sulfate IV, ASA, and beta-blockers, if stable. State the rationale of the above treatment and the patient monitoring requirements.		
Provide continuous ECG monitoring to evaluate ST, T-wave changes and detect dysrhythmia development.		
State the overall goals of treatment in the management of pain related to myocardial ischemia.		
Assess level of anxiety and indicate means to alleviate it.		
Reassess patient after each intervention. Alert MD if no improvement.		
Anticipate other medications and interventions that might be indicated.		
Document all assessments, interventions, medications and responses.		

Cervical Collar Skills Checklist #DAHS-NSCCC14

References:		
Demonstrate proper placement of cervical collar, changing collar, and skin assessment.		
Describe procedure for skin care, including care of pressure or other high-risk areas and proper documentation.		
State when and how to obtain a hard cervical collar.		
Demonstrate how to change a hard cervical collar and replace pads.		
Document all necessary information.		

GI Lab Care Skills

Page 10 of 20

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Clip Fixing Device Skills Checklist #DAHS-NSCCFD15

References:		
See GI Endoscopy Unit Policy and Procedure 10 : Argon Plasma Coagulation Therapy		
Locate and identify clip fixing devices.		
Explain use of devices for various procedures.		
Demonstrate the proper handling of the device.		
List possible complications and appropriate interventions.		
Document site and number of clips placed on EMR.		

CRE Balloon Skills Checklist #DAHS-NSCCREB15

References:		
Vendor In-service		
Gather all equipment needed for this procedure: dilatation balloons, pressure syringe, injection needle, sterile water, contrast (if being done under fluoroscopy).		
List indications and contraindications for this procedure.		
Assist physician as needed during the procedure.		
Document procedure on EMR and sizes of balloons used.		

Cryotherapy Ablation System Skills Checklist #DAHS-NSCCAS15

References:		
1. GI Endoscopy Unit Policy and Procedure 10 : Argon Plasma Coagulation		
See GI Endoscopy Unit Policy and Procedure 10 : Argon Plasma Coagulation		
List 2 reasons for using Cryotherapy and its contraindications and complications.		
Set up room with Cryo equipment.		
Check abdomen prior and during the procedure for distention.		
Document in EMR.		

Cytology Specimens During Endoscopy Skills Checklist #DAHS-NSCCSDE15

References:		
1. GI Endoscopy Unit Policy and Procedure 70 : Cytology Specimens during Endoscopy		
See GI Endoscopy Unit Policy and Procedure 70 : Cytology Specimens during Endoscopy		

GI Lab Care Skills

Page 11 of 20

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Cytology Specimens During Endoscopy Skills Checklist #DAHS-NSCCSDE15 (Continued)

List indications and contraindications for this procedure.		
Gather accessories and equipment needed for this procedure.		
Knowledge which solutions and specimen containers should be used for this collection.		
Demonstrate appropriate handling and labeling of specimens collected.		
Send specimens to lab.		
Document on EMR.		

Dilatation During Endoscopy Skills Checklist #DAHS-NSCDDE15

References:

- GI Endoscopy Unit Policy and Procedure [80](#): Dilatation During Endoscopy
See GI Endoscopy Unit Policy and Procedure [80](#): Dilatation During Endoscopy

Identify, locate and describe the types of dilators		
List 3 indications for use and 3 possible contraindications for this procedure.		
Demonstrate the setup of equipment and accessories needed for this procedure.		
Assist as needed during the procedure.		
List possible complications and nursing interventions for this procedure.		
Document in EMR the size of accessories used.		

Double Balloon Set-Up Skills Checklist #DAHS-NSCDBSU15

References:

- GI Endoscopy Unit Policy and Procedure [260](#): Double Balloon Set Up

Set up room for procedure. Gather supplies needed: Fuginon double balloon cart, scope and supplies.		
Demonstrate set up of balloon and scribing measurements during procedure.		
Demonstrate safe administration of medications.		
RN assist with sclero injection if needed.		
Document on EMR.		

GI Lab Care Skills

Page 12 of 20

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Endoscopic Mucosal Resection Skills Checklist #DAHS-NSCEMR15

References:		
1. Vendor inservice		
2. Olympus video		
Identify and locate types of EMR kits in procedure room. Gather equipment needed for procedure including the ERBE.		
Explain differences in kits and coordinate with appropriate scopes.		
List possible complications and appropriate interventions		
Demonstrate the handling, setting up, cap selection and specimen collection needed.		
Document on EMR.		

Electro-Surgical Unit Skills Checklist #DAHS-NSCES

References:		
1. SGNA Manual of Gastrointestinal procedures, 4thedition		
2. SGNA core curriculum		
3. Valley Lab - Force 2 Electro-surgical generator instruction manual		
4. SGNA Standards for Practice in the GI Endoscopy setting		
Check the integrity of the electrical insulation on all probes, cables and connections prior to procedure.		
Demonstrate observation of all safety rules that apply to monopolar electro-surgery. Check ESU for proper working condition.		
Demonstrate safe set up of ESU.		
Demonstrate proper placement of grounding pad, avoiding any bony prominence, excessive hair. Place pad farthest from cardiac pacemaker. Do not place on hip where patient had prior hip surgery.		
Check that all snares/forceps are in proper working order prior to procedure.		
Attach appropriate snare size to specific manufacturers cord.		
Connect polyp trap to snare to retrieve specimen.		
Demonstrate wattage setting and configuration with physician.		
Set ESU and place in stand-by mode until physician is ready to continue with cautery.		
Place foot pedal in correct position for physician to use.		
Demonstrate ability to safely use snare wires/grasping forceps.		
Demonstrate ability to retrieve, accurately label and carefully dispatch specimen to appropriate lab.		
Observe patient and report any complications to physician.		
Document accurately procedure performed, equipment, and settings used.		

GI Lab Care Skills

Page 13 of 20

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Endoscopic Variceal Ligation (EVL) Banding Skills Checklist #DAHS-NSCEVLB15

References:		
1. GI Endoscopy Unit Policy and Procedure 90 : Endoscopic Variceal Ligation (EVL) Banding		
See GI Endoscopy Unit Policy and Procedure 90 : Endoscopic Variceal Ligation (EVL) Banding		
List indications and contraindications for this procedure.		
Demonstrate setting up of equipment and accessories for this procedure.		
List possible complications and nursing interventions for this procedure		
Document in EMR number of bands placed and at what site.		
Discharge instructions given on Post Banding.		

End-Tidal Carbon Dioxide Monitoring Skills Checklist #DAHS-NSCETCDM15

References:		
1. Elsevier Skills		
• Capnometry and Capnography		
2. End-Tidal Carbon Dioxide Measurement: Continuous Monitoring		
If the patient was not intubated, applied the ETCO2-nasal cannula and connected it to the capnograph.		
If the patient is intubated, assembled the airway adapter, and connected it to the patient circuit as close as possible to the patient's ventilator connection.		
Observed waveform for quality.		

Flexible Endoscope Reprocessing Skills Checklist #DAHS-NSCFER14

References:		
1. SGNA standard for infection control and reprocessing of flexible endoscopes		
2. SGNA standard for the safe and effective handling of Cidex OPA		
3. SGNA study module and video on reprocessing scopes		
Practice standard precautions including gown, gloves, mask & eye protection.		
Avoid contaminating clean objects with dirty gloves.		
Document patient name, endoscope ID number/s and initials of person processing the scope for every procedure.		
Recognize cleaning and disinfecting solutions used, manufacturer recommended dilution, effective use-life, soak times and potency check method.		
Immediately after case, begin manual cleaning process by attaching air/water cleaning adapter and purge air/water channel with enzymatic cleaner.		
Suction scope with enzymatic cleaner until fluid is clear and end by suctioning air to clear fluid. Wipe down the exterior of the scope with enzymatic cleaner.		
Attach protective video cap and take to reprocessing room.		
Detach all removable parts.		

GI Lab Care Skills

Page 14 of 20

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Flexible Endoscope Reprocessing Skills Checklist #DAHS-NSCFER14 (Continued)

Connect leak test device and turn on. Fully submerge the endoscope in fresh water and flex the bending rubber up/down and left/right. Observe for leaks or external damage and report to technical department and/or send for repair through Clinical Engineering after completing reprocessing.		
If scope is sent for repair, complete all required information in the scope repair logbook in the cleaning room.		
Turn off leak test device. Allow 30 seconds for scope to depressurize before disconnecting scope from leak tester.		
Immerse and thoroughly clean exterior of endoscope in cleaning detergent. Brush all accessible channels. Scrub brush and rinse all removable parts.		
Rinse scope with clean water.		
Place the scope in the automated reprocessor and attach all channel adapters according to manufacturer's instructions and complete cycle.		
After processing, perform final alcohol rinse and air dry, per manufacturer's instructions.		
Remove from reprocessor and hang scope vertically in a well-ventilated dust-free environment.		
Do not replace valves until the next use.		

Foreign Body Removal Set Up Skills Checklist #DAHS-NSCFBRSU15

References:		
SGNA Procedure Guidelines Manual Vendors inservice as reference		
List indications and contraindications for this procedure.		
Describe equipment and accessory supplies needed for this procedure		
List possible complications of procedure and appropriate interventions.		
Document on EMR.		

Gastrostomy Tube #DAHS-NSCGT14

References:		
Assess gastrostomy tube and provide site care.		
Demonstrate how to correctly administer medications and feedings.		
Identify medications that may not be given via gastrostomy tube		
Document all pertinent information.		

GI Lab Care Skills

Page 15 of 20

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Guardus Over Tube Skills Checklist #DAHS-NSCGO15

References:		
Guardus Overtube manual Vendor in service		
Gather equipment needed. Guardus overtube from hall cabinet.		
List indications for use of overtube and possible complications from procedure.		
Set up overtube on scope to be used. Assist physician as needed.		
Document on EMR.		

Heater Probe Skills Checklist #DAHS-NSCHP15

References:		
Olympus Heater Probe manual Vendor in service		
Gather needed equipment: heater probe, water bottle, sterile water and probes.		
Assemble water bottle, tubing and probe. Check for appropriate settings.		
List indications for use and interventions.		
Assist physician as needed.		
Document in EMR.		

Hemorrhoid Banding Skills Checklist #DAHS-NSCHB15

References:		
1. GI Endoscopy Unit Policy and Procedure 110 : Hemorrhoid Banding		
See GI Endoscopy Unit Policy and Procedure 110 : Hemorrhoid Banding		
Discuss pre procedure banding discharge instructions.		
List indications for this procedure and possible complications.		
Demonstrate equipment set up and use of accessories.		
Document in EMR number of bands placed.		
Give patient written Banding discharge instructions.		

GI Lab Care Skills

Page 16 of 20

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--	------	-------------------

Lower Endoscopy Skills Checklist #DAHS-NSCLE14

References:

1. SGNA Standards for Practice in the GI Endoscopy setting
2. Olympus EVIS system usersguidebook

Demonstrate standard precautions including: gloves, gown, mask, face-shield as appropriate.		
Demonstrate proper room set up for lower endoscopy.		
Demonstrate knowledge of proper care, handling and trouble-shooting of fiberoptic/video equipment and accessories, ESU, Mavigraph, including changing film and use of air/water cleaning adapter.		
Connect endoscope to the light source and suction and pre-test for good working order prior to the exam.		
Identify self to patient and give explanation of procedure as necessary.		
Participate in pre procedural pause per UC Davis Health Policy 13023 : Sedation.		
Demonstrate appropriate monitoring and assessment technique of patients, pre, during and post procedure.		
Demonstrate procedure for safe administration of medications used for moderate sedation.		
Demonstrate skill in providing safe nursing care for patients undergoing routine and emergency procedures.		
Demonstrate proper positioning of patient pre and during procedure.		
Assist physician in performing therapeutic and diagnostic procedures.		
Complete and accurately document procedure.		
Demonstrate proper handling, labeling and dispatch of specimens obtained.		
Demonstrate proper breakdown of procedure room and set up for next case.		
Demonstrate correct procedure for pre cleaning endoscope before removal by technician.		
Transport patient to recovery room and report to recovery room nurse.		

Malignant Hyperthermia Patient Management in the Operating Room #DAHS-NACMHPMOR16

Completed Malignant Hyperthermia Patient Management in the Operating Room **Online Module** #DAHS-NACMHPMOR16

Nortech Autolith Skills Checklist #DAHS-NSCNA15

References:

Review Policy and Nortech Autolith Manual		
Gather needed equipment: ERCP scope, Spyglass and probe, EHL probe and cable.		
Set up equipment and check power.		
List indications for use and interventions in case of injury.		
Document in EMR.		

GI Lab Care Skills

Page 17 of 20

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Obtaining a 12-Lead ECG Skills Checklist #DAHS-NSCOLE14

References:		
1. Structure Standards: Critical Care , Telemetry, Maternal Child Health		
2. GE Marquette Resting ECG Analysis System Operator's Manual		
Demonstrate use of 12-lead ECG available in area.		
Place patient supine and provide for patient privacy.		
Enter patient data prior to obtaining 12-lead ECG.		
Cleanse the skin areas to be used, if needed.		
Correctly place leads, ensure that there is no tension on the cable.		
Obtain 12-lead reading, trouble-shooting artifact.		
Recognize proper 12-lead tracings.		
Disconnect equipment and clean as necessary.		
Document all pertinent data, and notify appropriate staff of results		

PEG Tube Placement; Set-up and Assist Skills Checklist #DAHS-NSCPEGTPSUA14

References:		
Properly set up room for specific case. Gather supplies for PEG, including PEG kit, povidone iodine, sterile gloves, soft wrist restraints, dressing materials.		
Demonstrate ability to teach patient and/or family proper care of PEG tube including prevention of any action resulting in increased tension on the gastrostomy tube after insertion (e.g., placing dressings under skin disk retainer or pulling on the tube). Instruct in care of tube including flushes before and after tube feedings and administration of medications.		
Demonstrate ability to apply dressing over PEG site per physician's instructions.		
Document patient and family teaching in nurse's notes, ensure patient has correct manual from PEG kit, and sticker from PEG kit is placed in progress notes or patient chart by physician.		
Administer prophylactic IV antibiotics per physician's orders.		
Demonstrate appropriate monitoring and assessment technique of patients, pre, during and post procedure.		
Demonstrate procedure for safe administration of medications used for moderate sedation.		
Demonstrate skill in providing safe nursing care for patients undergoing routine and emergency procedures.		
Demonstrate proper positioning of patient before and during procedure.		
Complete and accurately document procedure.		
Demonstrate proper handling, labeling and dispatch of specimens obtained.		

GI Lab Care Skills

Page 18 of 20

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PEG Tube Placement; Set-up and Assist Skills Checklist #DAHS-NSCPEGTPSUA14 (Continued)

Demonstrate proper breakdown of procedure room and set up for next case.		
Transport patient to the PACU and report to the PACU nurse.		

Polypectomy Skills Checklist #DAHS-NSCP15

References:

Vendor In-service		
Identify and locate types of snares and the hot activity cord. Set up equipment needed for procedure including polyp trap.		
Explain the difference in the sizes of snares used for various scopes and polyps.		
List contraindications and complications from the procedure and appropriate interventions.		
Place grounding pad appropriately pre procedure. Check site post procedure.		
Document in EMR.		

Respiratory Emergencies and Equipment Skills Checklist #DAHS-NSCREE14

References

1. UC Davis Health Policy [17020](#): Inhaled Pulmonary Drug Administration (Excluding Pentamidine/Ribavirin/Surfactant)
2. Textbook of Advanced Cardiac Life Support, 2006
3. UC Davis Health Policy [13035](#): Administration of Medications for Rapid Sequence Intubation in Adults
4. Wells and Murphy, Manual of Emergency Airway Management, 2004

Demonstrate ability to regulate oxygen flow via thumbscrew controller of O2 flow meter; identify types of patients likely in need of O2 administration.		
Describe use of and demonstrates proficiency in use of O ₂ equipment		
Demonstrate setup for endotracheal intubation including equipment and drugs commonly used and state indication for ET intubation. (See UC Davis Health Policy 13035)		
Identify basic concepts of what alarms indicate and rationale for <u>never</u> turning alarms off.		
Describe or demonstrate preparation of a patient for emergent cricothyrotomy or tracheostomy; locates essential equipment;		
Successfully demonstrate ET tube, tracheal and nasal/oral suctioning of airways using correct equipment and technique.		
Describe or demonstrate preparation of patient for a thoracentesis including obtaining necessary equipment; state indications for procedure and function.		
Document all respiratory treatments, medications, related procedures, assessments, interventions, and the effects of each. Re-assess patient's status PRN as indicated by the patient's condition. Obtain MD order for paralytics and sedatives in order to maintain control of patient, patient's airway, and patient's comfort.		
Demonstrate use of pulse oximetry for monitoring patient.		

GI Lab Care Skills

Page 19 of 20

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Sclerotherapy Skills Checklist #DAHS-NSCSSTX15

References:		
1. GI Endoscopy Unit Policy and Procedure 170 : Sclerotherapy during Endoscopy		
See GI Endoscopy Unit Policy and Procedure 170 : Sclerotherapy during Endoscopy		
List uses of sclerotherapy, contraindications and complications		
Assemble necessary equipment for procedure. Knowledge of different types of sclero needles.		
Assist physician during the injecting of medications.		
Document in EMR.		

Single Balloon Setup Skills Checklist # DAHS-NSCSBSU15

References:		
Olympus Single Balloon Guidelines In-service per vendor		
Obtain proper equipment for procedure: Single balloon machine and over tube		
Prepare patient for procedure. List indications and contraindications and proper nursing interventions.		
Assist physician as needed during procedure if not sedating.		
Document in EMR.		

Spyglass Set up Skills Checklist #DAHS-NSCSGSU15

References:		
Spyglass manual Vendor in service		
Acquire Digital spyglass equipment from Boston Scientific. Gather needed accessories: Spyglass probe.		
Demonstrate set up of equipment.		
List indications and interventions for this procedure.		
Document on EMR.		

Temporal Scanner Skills Checklist #DAHS-NSCTS17

References:		
View Exergen Virtual classroom training video		
Recognize proper equipment is in working order.		
Demonstrate use of temporal scanner.		
Proper cleaning of scanner after use.		
Document on EMR.		

GI Lab Care Skills

Page 20 of 20

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Upper Endoscopy: Set-up and Assist Skills Checklist #DAHS-NSCUESUA14

References:

1. SGNA Standards for Practice in the GI Endoscopy setting
2. Olympus EVIS system user's guidebook

Practice standard precautions.		
Properly set up room for specific case.		
Demonstrate knowledge of proper care, handling and troubleshooting of fiberoptic/video equipment and accessories. Use of air/water cleaning adapter.		
Connect endoscope to the light source and suction and pre-test for proper working order prior to the exam.		
Identify self to patient and give explanation of procedure as necessary.		
Demonstrate appropriate monitoring and assessment technique of patients, pre, during and post procedure.		
Demonstrate procedure for safe administration of medications used for moderate sedation.		
Demonstrate skill in providing safe nursing care for patients undergoing routine and emergency procedures.		
Demonstrate proper positioning of patient pre and during procedure.		
Assist physician in performing therapeutic and diagnostic procedures.		
Accurately document procedure.		
Demonstrate proper handling, labeling and dispatch of specimens obtained.		
Demonstrate proper breakdown of procedure room and set up for next case.		