

Statement of Safety Commitment

It is the mission of the University of California Davis, Schools of Health to provide education, research and public service. To accomplish this mission a wide variety of hazardous materials and processes are used that require specific training and special precautions to protect the health and safety of our faculty, staff, students and visitors.

It is the policy of the Schools of Health, through its Safety Management Program, to provide a safe workplace, communicate effectively and provide the necessary training to minimize potential hazards to faculty, staff, students and visitors.

The Schools of Health Safety Management Program is intended to set a standard for safety management and to complement individual laboratory safety programs and activities. It is the responsibility of every Principal Investigator to assure that appropriate information and training is provided to their staff, students and visitors. Likewise, it is the responsibility of all staff, students and visitors to follow safe working practices and procedures as specified in written protocols and policies.

The effectiveness and success of the Schools of Health Safety Management Program depends upon the active support and commitment of all individuals covered by this plan.

Schools of Health, Education & Research

The various program elements of the Safety Management Program can be implemented by tiering off of the Injury Illness Prevention Program (IIPP) requirements through the use of supplemental documents to the main plan. The IIPP serves as the "umbrella" document in that all Schools of Health Safety Management Programs are identified in one booklet or document. Various components of the IIPP can be kept in another location(s), but must be clearly identified in the IIPP documents as to their location(s). Implement the following sections for the various written program elements that may apply to your Schools of Health location.

Procedures and Responsibilities

This section outlines the Procedures and Responsibilities of those individuals who must implement the Schools of Health Safety Management Program. This program applies to all assigned locations in the Schools of Health on the Davis and Sacramento Campus.

A. Administration

1. The Chancellor has ultimate responsibility for the Safety Management Program on the UC Davis campus. The Chancellor appoints or delegates the necessary authority and responsibility to the Executive Vice Chancellor, Vice Chancellors, Provosts, and Deans to implement this program.
2. Vice Chancellors, Deans, Department Heads, or their designees have overall responsibility for maintaining assigned facilities as safe workplaces. They have the additional responsibility of securing the resources as required to support the campus Safety Management Program.

B. Department Head

1. Appoints the department/unit safety coordinator;
2. Allocates sufficient resources as required to support the Safety Management Program; and
3. Reviews the departmental/unit's Safety Management Program at least annually, document the review process, and updates the plan as necessary.

C. Principal Investigator

1. Responsible for assuring the departmental Safety Management Program is implemented within his/her unit;
2. Allocates sufficient resources, as required, to support the unit's Safety Management Plan; and
3. Reviews the unit's Safety Management Plan at least annually, documents the review process, and updates the plan as necessary.

D. Supervisors

1. Ensures all employees are fully trained;
2. Documents and maintains employee training records;
3. Evaluates and identifies work hazards;
4. Annually reviews and updates, as required, Standard Operating Procedures (SOPs); and
5. Acts as liaison between the employees and principle investigator.

E. Department/Unit Safety Officer

1. Disseminate health and safety information to Principal Investigators and monitor compliance with Safety Management Programs.
2. Coordinate facility safety audits, gather data and submit results to the Dean's Office.
3. Assist in identifying program deficiencies.
4. Act as a liaison between the outside agencies, safety committees, faculty, staff and students.
5. Conduct training courses in Safety Management Programs.

F. Employees/Students

1. Follow Standard Operating Procedures (SOPs);
2. Use safety equipment provided;
3. Report unsafe or hazardous situations immediately; and
4. Support and assist in the implementation of the Safety Management Program.

G. Office of Environmental Health & Safety

EH&S will assist in the implementation of the Schools of Health Safety Management Program. Assistance is provided through EH&S and includes, but is not limited to, assessing hazards; conducting safety training; performing audits; developing generic safety documents; and documenting safety training as required. The EH&S Website is located at <http://safetyservices.ucdavis.edu/>

Safety Management Program Elements

The following is a list of essential elements that comprise a comprehensive UC Davis Schools of Health Safety Management Program. Each of these elements can impact department or organized research unit depending on the scope of work or function.

1. Injury Illness Prevention Program (Title 8 CCR § 3203) - Applies to all units, e.g., offices, labs, etc.
2. Chemical Hygiene Program (29 CFR 1910.1450 - Laboratory Safety Standard and Title 8 CCR § 5191) - Laboratory Operations (NOTE: Included as part of IIPP)
3. Radiation Safety Program (Title 17 - California Radiation Control Regulations, 10 CFR - Standards for Protection Against Radiation (Parts 19, 20, & 35), and 21 CFR - Food & Drug Regulations)
4. Hazard Communications Program (Title 8 CCR Chapter 3.2, Article 5, § 370 and Labor Code § 6382(b)) - Applies to all units.
5. Emergency Action and Fire Prevention Plan (Title 8 CCR § 3220 and 3221) - Applies to all units.
6. Bloodborne Pathogen Program (Title 8 CCR § 5193).
7. Biohazardous (Medical) Waste Management Program (Health and Safety Code, Division 20, Chapter 6.1).
8. Hazardous Waste Disposal and Transportation (Title 26 CCR, Division 4 - Cal/OSHA, Division 21.5 - Health & Welfare (Prop 65), and Division 22 - Department of Health Services, and 49 CFR - Parts 100-177 & 350-399 - Department of Transportation (DOT)).
9. Outside Accreditation Agencies, e.g., Joint Commission for Accreditation of Hospital Organizations (JCAHO), College of American Pathologist (CAP), State of California, Clinical Laboratory Improvement Amendments of 1988 (CLIA).

*Secondary Requirements may apply to those laboratories or facilities that must be accredited to perform specialized tests for client.